

WHISSONSETT PARISH COUNCIL

The next meeting will be held at 7.30pm on
Monday 26th September 2022 in the Village Hall.

Whissonsett Parish Council welcomes the public and press to its meetings.
You may address the Council during the public participation session
but standing orders do not allow participation in the debates.

AGENDA

1. Welcome and apologies for absence.
2. To receive any declarations of interest.
3. To note the Council vacancy and to consider the co-option of applicants to the post.
4. To approve the minutes of the meeting held on 11th July 2022.
5. Open Forum for Public Participation.
6. County & District Councillors Reports.
7. Planning Issues
 - a) Decisions to note.
 - **3PL/2021/0274/CU** – Caravan, Back Lane, Stanfield - change of use of agricultural and brown field land to residential caravan use for an extended Traveller family. A maximum of two static caravans and three touring caravans to be stationed on the land, on either a temporary or permanent basis (Retrospective) - UNDECIDED
 - **3PL/2022/0355/VAR** – 5 Durrant Close - variation of Condition 2 on 3PL/2019/1416/D - Revised design for plot 2 (to include rooms in the roof) and Garage – UNDECIDED.
 - **3PL/2022/0315/F** – Small Holdings Farm, London Street - conversion of existing agricultural barn to one residential dwelling with annex. Part demolition of existing agricultural lean too building – UNDECIDED.
 - **3PL/2022/0319/VAR** – The Cottage, New Road - variation of Condition 2 on 3PL/2020/0004/D - To approve revised landscaping scheme (601/2021/601/DOC and 601/2021/601 Plan) as these have superseded the original Approved drawings/plans – APPROVED.
 - **3PL/2022/0435/VAR** – Lower Farm, Lower Farm Barn, New Road - variation of condition 2 on pp 3PL/2017/1041/F - alterations to provide annexe usage for garage block and discharge of condition 8 (drainage) – APPROVED.
 - **APP/F2605/W/22/3290105** - Town and Country Planning Act 1990, Appeal under Section 78 - Site Address: - Land adjacent to West End, Raynham Road - three self-build detached dwellings (*Application reference: 3PL/2021/0981/O*) – UNDECIDED.
 - **3PL/2022/0899/F** – Garden Plot to Chapel Cottage, off Tower Close - proposed Detached Bungalow & Garage on Garden Plot,
 - b) Applications to consider.
 - Any Planning Applications received following the publication of the agenda - (<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>)

8. Highways matters.

- a) To receive an update re matters previously reported.
 - Mill Lane – Open Reach vehicles parking on road and the request for land reinstatement – boundaries established and area to be cleared.
 - New Road – flooding – solutions being investigated by Highways.
 - Faded Street Signs – Rectory Road/School Road – reported again to Breckland.
 - Footpath 3 – Bridge – reported to Highways and works programmed.
 - London Road – flooding – works programmed by Highways.
 - Hedge obstructing highway visibility on Mill Lane – resident requested to cut hedge back.
- b) To receive a report regarding the SAM II sign.

9. To consider any issues in respect of the Play Area including any matters raised in the annual inspection report.

10. To receive an update regarding planting a Jubilee tree in the churchyard and plaque.

11. To consider any maintenance or other issues relating to village areas.

12. To consider a request from the Village Hall Committee to put a small notice board in the bus shelter to advertise events.

13. Correspondence

(any correspondence received after the agenda has been published will be circulated at the meeting)

- Breckland Local Plan (Partial Review) Regulation 19 Consultation.
- The Hedgehog Highway Project Enquiry.
- Offshore Wind: Norfolk Parishes Movement for an OTN - Update

14. Finance & Governance Matters

- a) To receive a financial report for the year ending 31st March 2023.
- b) To appoint an internal auditor for the year ending 31st March 2023.
- c) To consider the option to opt out of the SAAA central external auditor appointment arrangements.
- d) To consider a monthly standing order for salary/office allowance payments.
- e) To consider approval of an Allotment Policy and appoint an officer responsible for the allotment site checks.
- f) To approve the following payments:

• Clerk (Salary/Allowance – Aug/Sept)	£TBC
• HMRC – PAYE	£TBC
• Play Area Inspection	£144.00 (paid)
• Grass Contractor (June)	£726.78 (paid)
• SAM II Repairs	£970.80 (paid)

15. To receive any new items for the next agenda.

16. To note the next meeting of the Parish Council will be held on Monday 14th November 2022 in the Village Hall at 7.30pm.