

WHISSONSETT PARISH COUNCIL

The next meeting of Whissonsett Parish Council will be held at 7.30pm on Monday 9th March 2026 in the Village Hall.

Whissonsett Parish Council welcomes the public and press to its meetings. You may address the Council during the public participation session but standing orders do not allow participation in the debates.

AGENDA

1. Welcome and apologies for absence.
2. To receive any declarations of interest.
3. To approve the minutes of the meeting held on 12th January 2026.
4. Open Forum for Public Participation (15 minutes maximum).
5. County & District Councillors Reports.
6. Planning Issues
 - a) Decisions to note (information only).
 - 3PL/2022/0315/F – Small Holdings Farm, London Street - conversion of existing agricultural barn to one residential dwelling with annex. Part demolition of existing agricultural lean too building – amended.
 - b) Applications to consider.
 - PL/2026/0253/OMIN – Land off Mill Lane, outline planning application with all matters reserved except for access for up to 4 no. new dwellings.
 - Any Planning Applications received following the publication of the agenda - (<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>)
 - c) To receive an update regarding enforcement issues.
 - d) To receive an update regarding the Local Plan.
7. Highways matters.
 - a) To receive an update re matters previously reported.
 - Mill Lane – request for land reinstatement – boundaries established by Highways and area to be cleared – the C/Cllr continues to chase this up.
 - Hedge obstructing highway visibility on Mill Lane –the hedge is planted on highway land and Highways not taking any further action.
 - Colkirk FP14 (Raynham Road) – broken sign – Highways will replace this sign.
 - Wash Lane – drain higher than road – reported to Highways.

- North View – faded street sign – will be replaced.
 - Parking on grass at East View Crescent – District Cllr dealing and has requested the Parish Council write to Breckland in support.
- b) To receive a report regarding the SAM II sign and any speeding issues.
8. Playing Field Matters – to receive a report from the Playing Field Warden.
9. Allotments:
- a) To receive a report from the Allotment Warden.
 - b) To receive an update regarding an application for grant funding for a water supply.
 - c) To receive an update regarding the application for free hedging plants.
10. To receive a report from the Village Warden (council assets) and updates on the following:
- The refurbishment of Spring Well.
 - Notice Board on Campingland.
 - Guttering works to Bus Shelter.
11. To receive a report regarding Church Close Garden.
12. To note the Tree Risk Assessment Survey and consider any recommendations, including the period of time between inspections.
13. Breckland Community (land) Transfer Policy – to consider the option to take on the responsibility of Breckland sites in Whissonsett.
14. Correspondence
(any correspondence received after the agenda has been published will be circulated at the meeting)
15. Finance & Governance Matters
- a) To receive a financial report for the year ending 31st March 2026.
 - b) To consider approval of the following documents:
 - Data Protection Policy
 - Standing Orders
 - Financial Regulations
 - Asset Register
 - Risk Assessment & Management Policy
 - Social Media Policy
 - Tree & Hedge Policy
 - Planning Policy
 - c) To consider any charity requests for donations.
 - d) To note an ICO Freedom of Information complaint.

e) To approve the following payments and note any receipts.

PAYMENTS

P32B	Public Works Loan Board Repayment	£433.02 (DD)
P36	Village Sign Plaque	£20.50*
P36A	RBL Poppy Wreath	£20.00*
P38	Defibrillator Pads	£113.94*
P40	Website – Annual Plan/Domain	£142.06
P41	Clerk – Postage	£6.96

**, (SO) and (DD) indicate payment has been made.*

RECEIPTS

R4&5	Allotment Rental Fees (2 plots)	£50.00
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16. To receive any new items for the next agenda.

17. To note the Annual Meeting of the Parish Council will be held on Monday 11th May 2026, following the Annual Parish Meeting which will commence at 7.00pm in the Village Hall.

Sheryl Irving
Clerk to the Council
clerk@whissonsettparishcouncil.gov.uk
Monday 2nd March 2026