

WHISSONSETT PARISH COUNCIL

The next meeting of Whissonsett Parish Council will be held at 7.30pm on Monday 13th November 2023 in the Village Hall.

Whissonsett Parish Council welcomes the public and press to its meetings. You may address the Council during the public participation session but standing orders do not allow participation in the debates.

AGENDA

1. Welcome and apologies for absence.
2. To receive any declarations of interest.
3. To approve the minutes of the meeting held on 11th September 2023.
4. Open Forum for Public Participation (15 minutes maximum).
5. County & District Councillors Reports.
6. Planning Issues
 - a) Decisions to note (information only).
 - **3PL/2022/0899/F** – Garden Plot to Chapel Cottage, off Tower Close - proposed Detached Bungalow & Garage on Garden Plot – UNDECIDED.
 - **3PL/2022/0315/F** – Small Holdings Farm, London Street - conversion of existing agricultural barn to one residential dwelling with annex. Part demolition of existing agricultural lean too building – amended – UNDECIDED.
 - b) Applications to consider.
 - Any Planning Applications received following the publication of the agenda - (<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>)
 - c) To receive an update regarding enforcement issues.
 - d) To receive an update regarding the campaign against the proposed 'New Town'.
7. Highways matters.
 - a) To receive an update re matters previously reported.
 - Mill Lane – Open Reach vehicles parking on road and the request for land reinstatement – boundaries established and area to be cleared – C/Cllr Kiddle-Morris requested to chase this up.
 - New Road – flooding – Breckland will be asked to sweep the road again to clear leaves from drains.
 - Hedge obstructing highway visibility on Mill Lane – resident requested to cut hedge back – now with C/Cllr Kiddle-Morris to deal.
 - Colkirk FP15 (Raynham Road) – broken sign – reported to Highways and will be replaced.
 - Surface deterioration on High Street – Cllr Kiddle-Morris to request a highways survey be carried out.

- Wash Lane – pothole – reported to Highways and programmed for repair.
 - New Road/London Street junction – fingerpost with missing wording – reported to Highways and now resolved.
 - Footpath 4 – completely impassable – reported to Highways.
- b) To receive a report regarding the SAM II sign and related speeding issues.
 - c) To receive an update regarding wildflowers/bulbs to plant on highway verges.
 - d) To consider flooding in the village (Cllr Ireson).

8. Play Area Matters - to receive a report from the Play Area Warden and to consider fencing quotes.

9. To receive a report from the Allotment Warden and to consider any issues raised.

10. To receive a report from the Tree Warden and to consider any issues raised.

11. To receive a report from the Village Warden (council assets) and to consider any issues raised, including quotes for the refurbishment of Spring Well.

12. To receive an update regarding the purchase of a plot of land at Church Close, the application to the Community Ownership Fund, and to consider a Public Works Loan.

13. To consider a policy to conserve and enhance biodiversity in Whissonsett, in accordance with the Environment Act 2021.

14. Correspondence

(any correspondence received after the agenda has been published will be circulated at the meeting)

15. Finance & Governance Matters

- a) To receive a financial report for the year ending 31st March 2024.
- b) To review the allotment rental fees.
- c) To consider the draft budget and set the precept for the year ending 31st March 2025.
- d) To approve the following payments and note any receipts.

Ref	Payee	Amount
PAYMENTS		
P26	Clerk (Salary/Allowance) - October	£tbc (SO)
P	Clerk (Salary/Allowance) – November	£tbc (SO)
P	Clerk – pay arrears in respect of 2023/24 pay award	£tbc
P27	Grass Contractor – September	£749.26*
P	Grass Contractor – October	£749.26
P25	Community Heartbeat – Defib Pads	£106.74*
P28	Mole Removal	£30.00*
P	Poppy Wreath	£20.00
P	Breckland – Election Fee	£75.00
*,(SO) and (DD) indicate payment has been made.		
RECEIPTS		
R4	Breckland – Precept (2 of 2)	£6,000.00

16. To receive any new items for the next agenda.

17. To note the next meeting of the Parish Council will be held on Monday 8th January 2024 at 7.30pm in the Village Hall.

Sheryl Irving
Clerk to the Council
whissonsettparishcouncil@gmail.com
Monday 6th November 2023