

# WHISSONSETT PARISH COUNCIL

**The next meeting will be held at 7.30pm on  
Monday 12<sup>th</sup> July 2021 in the Village Hall.**

**Whissonsett Parish Council welcomes the public and press to its meetings.  
You may address the Council during the public participation session  
but standing orders do not allow participation in the debates.**

**We will adhere to Covid safe regulations,  
please follow any instructions and wear a face mask.**

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## AGENDA

1. Welcome and apologies for absence.
2. To receive any declarations of interest.
3. To approve the minutes of the meeting held on 3<sup>rd</sup> May 2021.
4. Open Forum for Public Participation.
5. County & District Councillors Reports.
6. Planning Issues
  - a) Decisions to note.
    - 3PL/2021/0274/CU – Caravan, Back Lane, Stanfield - change of use of agricultural and brown field land to residential caravan use for an extended Traveller family. A maximum of two static caravans and three touring caravans to be stationed on the land, on either a temporary or permanent basis (Retrospective).
    - 3PL/2021/0492/VAR – Lower Farm, New Road - Variation of Condition No 2 on 3PL/2017/1041/F - Changes to position and design of the proposals – APPROVED.
    - 3PL/2021/0526/LB – Church Farm, School Road - reduction in height and general renovation of dilapidated northern section of perimeter wall – APPROVED.
  - b) Applications to consider.
    - 3PL/2021/0981/O – land adjacent to West End, Rayner Lane – three self build detached dwellings.
    - Any Planning Applications received following the publication of the agenda - (<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>)
7. Highways matters.
  - a) To receive an update re matters previously reported.
    - Mill Lane – resurfacing works lifting – C/Cllr Kiddle-Morris is taking this matter forward.
    - Mill Lane – Open Reach vehicles parking on road and the outstanding request for a pull-in.
    - London Street – flooding – C/Cllr Kiddle-Morris is taking this matter forward.
    - New Road – flooding – reported to Highways.

- b) To receive a report regarding the SAM II sign.
- c) To consider making an application for the Church Lanes to be added to the definitive map of public rights of way.
- d) To consider any applications under the NCC Parish Partnership Scheme.
- e) To consider any other Highway matters.

8. The Play Area.

- a) To consider any unresolved matters arising from the 2020 Play Area Inspection Report.
- b) To consider mole removal from the playing field.
- c) To consider any other Play Area issues.

9. To review the grass cutting works, including the conservation area and the cutting of graves in the churchyard.

10. To consider the installation of a communal compost bin at the Allotment site.

11. To consider any maintenance or other issues relating to village areas.

12. To consider any parish council commemoration to mark the Queens Platinum Jubilee in 2022.

13. Correspondence

(any correspondence received after the agenda has been published will be circulated at the meeting)

- Housing Association Exchange – to consider a letter of support.

14. Finance & Governance Matters

- a) To receive a financial statement for the year ending 31st March 2022.
- b) To receive an update regarding the Council insurance policy.
- c) To approve the following payments:

- Clerk (Salary/Allowance – June/July & HMRC Refund) £TBC

Payment made, as previously approved:

- |   |          |
|---|----------|
| • Council Insurance Renewal (Year 3 of 3) | £409.73  |
| • Grass Contractor (April)                | £699.29  |
| • Grass Contractor (May)                  | £699.29  |
| • Grass Contractor (June)                 | £699.29  |
| • Contractor – Play Area Fence            | £360.00  |
| • Beech Tree Contractor                   | £6810.00 |

15. To receive any new items for the next agenda.

16. To note the next meeting of the Parish Council will be held at 7.30pm on Monday 13<sup>th</sup> September 2021 in the Village Hall.

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Sheryl Irving  
Clerk to the Council  
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Tuesday 6<sup>th</sup> July 2021