

## WHISSONSETT PARISH COUNCIL

**The next meeting of Whissonsett Parish Council will be held at 7.30pm on Monday 12<sup>th</sup> January 2026 in the Village Hall.**

**Whissonsett Parish Council welcomes the public and press to its meetings.**

**You may address the Council during the public participation session but standing orders do not allow participation in the debates.**

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### AGENDA

1. Welcome and apologies for absence.
2. To receive any declarations of interest.
3. To approve the minutes of the meeting held on 10<sup>th</sup> November 2025.
4. Open Forum for Public Participation (15 minutes maximum).
5. County & District Councillors Reports.
6. Planning Issues
  - a) Decisions to note (information only).
    - 3PL/2022/0315/F – Small Holdings Farm, London Street - conversion of existing agricultural barn to one residential dwelling with annex. Part demolition of existing agricultural lean too building – amended.
    - PL/2025/1524/FMIN – Lower Farmhouse, Low Road – proposed hay barn.
    - PL/2025/1871/HOU – Autumn Cottage, The Common - proposed garage conversion and single-storey extension to create a link, including internal alterations.
  - b) Applications to consider.
    - Any Planning Applications received following the publication of the agenda - (<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>)
  - c) To receive an update regarding enforcement issues.
  - d) To receive an update regarding the Local Plan.
7. Highways matters.
  - a) To receive an update re matters previously reported.
    - Mill Lane – request for land reinstatement – boundaries established by Highways and area to be cleared – the C/Cllr continues to chase this up.
    - Hedge obstructing highway visibility on Mill Lane –the hedge is planted on highway land and Highways are dealing.
    - Colkirk FP14 (Raynham Road) – broken sign – Highways will replace this sign.

- Wash Lane – drain higher than road – reported to Highways.
- North View – faded street sign – will be replaced.
- 30mph sign missing on Raynham Road –reported to Highways and will be replaced.

b) To receive a report regarding the SAM II sign and any speeding issues.

8. Playing Field Matters – to receive a report from the Playing Field Warden including works raised in the recent annual inspection.

9. Allotments:

- a) To receive a report from the Allotment Warden.
- b) To receive an update regarding an application for grant funding for a water supply.
- c) To consider cutting the allotment field hedge and permitting a small (max 15sq metres) non-permanent structure.

10. To receive a report from the Village Warden (council assets) and updates on the following:

- The refurbishment of Spring Well.
- Notice Board on Campingland.
- Guttering works to Bus Shelter.
- Village Sign – consideration of replacing the smaller plaque at a cost of approx. £20.00.

11. To receive a report regarding Church Close Garden.

12. To note the Tree Risk Assessment Survey and consider any recommendations.

13. Correspondence

*(any correspondence received after the agenda has been published will be circulated at the meeting)*

14. Finance & Governance Matters

- a) To receive a financial report for the year ending 31<sup>st</sup> March 2026.
- b) To consider approval of the following documents:
  - Data Protection Policy
  - IT Policy
- c) To receive a report regarding the Annual Governance Statement - Assertion 10.
- d) To approve the following payments and note any receipts.

**PAYMENTS**

P31	Village Sign Plaque (50%)	£42.78*
P31A	Mole Removal – Playing Field	£30.00*
P	Tree Risk Assessment Survey	£315.00
P	Fencing Repairs – Play Area	£102.00*

*\*, (SO) and (DD) indicate payment has been made.*

**RECEIPTS**

15. To receive any new items for the next agenda.
16. To note the next meeting of the Parish Council will be held on Monday 9<sup>th</sup> March 2026, at 7.30pm in the Village Hall.

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Monday 5<sup>th</sup> January 2026