

## WHISSONSETT PARISH COUNCIL

**The next meeting of Whissonsett Parish Council will be held at 7.30pm on Monday 12<sup>th</sup> January 2026 in the Village Hall.**

**Whissonsett Parish Council welcomes the public and press to its meetings.  
You may address the Council during the public participation session  
but standing orders do not allow participation in the debates.**

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### AGENDA

1. Welcome and apologies for absence.
2. To receive any declarations of interest.
3. To approve the minutes of the meeting held on 10<sup>th</sup> November 2025.
4. Open Forum for Public Participation (15 minutes maximum).
5. County & District Councillors Reports.
6. Planning Issues
  - a) Decisions to note (information only).
    - 3PL/2022/0315/F – Small Holdings Farm, London Street - conversion of existing agricultural barn to one residential dwelling with annex. Part demolition of existing agricultural lean too building – amended.
    - PL/2025/1524/FMIN – Lower Farmhouse, Low Road – proposed hay barn.
    - PL/2025/1871/HOU – Autumn Cottage, The Common - proposed garage conversion and single-storey extension to create a link, including internal alterations.
  - b) Applications to consider.
    - Any Planning Applications received following the publication of the agenda - (<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>)
  - c) To receive an update regarding enforcement issues.
  - d) To receive an update regarding the Local Plan.
7. Highways matters.
  - a) To receive an update re matters previously reported.
    - Mill Lane – request for land reinstatement – boundaries established by Highways and area to be cleared – the C/Clr continues to chase this up.
    - Hedge obstructing highway visibility on Mill Lane –the hedge is planted on highway land and Highways are dealing.
    - Colkirk FP14 (Raynham Road) – broken sign – Highways will replace this sign.

- Wash Lane – drain higher than road – reported to Highways.
  - North View – faded street sign – will be replaced.
  - 30mph sign missing on Raynham Road –reported to Highways and will be replaced.
- b) To receive a report regarding the SAM II sign and any speeding issues.

8. Playing Field Matters – to receive a report from the Playing Field Warden including works raised in the recent annual inspection.

9. Allotments:

- a) To receive a report from the Allotment Warden.
- b) To receive an update regarding an application for grant funding for a water supply.
- c) To consider cutting the allotment field hedge and permitting a small (max 15sq metres) non-permanent structure.

10. To receive a report from the Village Warden (council assets) and updates on the following:

- The refurbishment of Spring Well.
- Notice Board on Campingland.
- Guttering works to Bus Shelter.
- Village Sign – consideration of replacing the smaller plaque at a cost of approx. £20.00.

11. To receive a report regarding Church Close Garden.

12. To note the Tree Risk Assessment Survey and consider any recommendations.

13. Correspondence

*(any correspondence received after the agenda has been published will be circulated at the meeting)*

14. Finance & Governance Matters

- a) To receive a financial report for the year ending 31<sup>st</sup> March 2026.
- b) To consider approval of the following documents:
  - Data Protection Policy
  - IT Policy
- c) To receive a report regarding the Annual Governance Statement - Assertion 10.
- d) To approve the following payments and note any receipts.

#### PAYMENTS

P31	Village Sign Plaque (50%)	£42.78*
P31A	Mole Removal – Playing Field	£30.00*
P	Tree Risk Assessment Survey	£315.00
P	Fencing Repairs – Play Area	£102.00*

*\*, (SO) and (DD) indicate payment has been made.*

#### RECEIPTS

15. To receive any new items for the next agenda.

16. To note the next meeting of the Parish Council will be held on Monday 9<sup>th</sup> March 2026, at 7.30pm in the Village Hall.

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Monday 5<sup>th</sup> January 2026