

## WHISSONSETT PARISH COUNCIL

### THE NEXT MEETING OF WHISSONSETT PARISH COUNCIL WILL BE HELD ON MONDAY 13<sup>TH</sup> JULY 2020 AT 7.30 P.M.

Under the Coronavirus Act, the Secretary of State has published meeting regulations which remove the requirement to hold annual meetings and allow virtual meetings up to 7 May 2021. These are contained in The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Accordingly, this meeting will be held virtually via Zoom and if any members of the public or press wish to attend, please contact the Clerk no later than 12 noon on the day of the meeting and an invitation to join the Zoom meeting will be sent to you.

**The public and press will be able to address the Council during the Public Participation session. Any member of the public wishing to speak must give notice to the Clerk by 12 noon on the day of the meeting. Public Participation will be limited to 15 minutes, with three minutes allowed per speaker. Our Standing Orders do not permit members of the public and press to take part in the debates.**

#### AGENDA

1. Welcome and apologies for absence.
2. To receive any declarations of interest.
3. To approve the minutes of the meeting held on 14<sup>th</sup> May 2020.
4. Open Forum for Public Participation.
5. County & District Councillors Reports.
6. Planning Issues
  - a) Decisions to note.

Application	Parish Council Comments	Current Breckland Status
3PL/2020/0107/F – 1 & 2 Sunnyside, London Street – two new three-bedroom dwellings.	WPC objected on the grounds of: Inappropriate scale in comparison to existing settlement, and Access road inadequate.	REFUSED.
3PL/2020/0114/HOU - 1 Primrose Cottage, London Street - demolition of existing garage and erection of detached annex	WPC had no objections on the proviso that the building remains as an annex to the existing property and cannot be considered a separate property at any time in the future.	PERMISSION

- b) Applications to consider.

- 3PL/2020/0630/D – The Old Pit, High Street - Reserved matters application for 3 dwellings following outline permission 3PL/2017/0352/O.

- 3PL/2020/0629/D – The Old Pit, High Street - Reserved matters application for one dwelling following outline 3PL/2017/0937/O.
  - Any other Planning Applications received following the publication of the agenda.
7. To consider any Highways matters.
- a) To receive an update re matters previously reported.
    - Fly tipping on Raynham Road – removed by Council members.
    - Water Leaks, London Road – reported and C/Cllr Kiddle-Morris will take this matter forward.
  - b) To receive a report on the data collected by the SAM II sign.
  - c) To consider possible options for an application to the Parish Partnership Scheme.
  - d) To consider any new issues.
8. To consider issues relating to the Play Area.
- a) To consider actions required to re-open the play area to members of the public.
  - b) To consider any further actions resulting from the 2019 Play Area Inspection Report.
  - c) To consider any other issues.
9. To consider maintenance and other issues relating to:
- a) The Allotments.
  - b) Parish Council trees, including consideration of a tree survey (see item 12.b below).
  - c) Grass Cutting.
  - d) The Village Sign.
  - e) Springwell, the Campingland railings and the turnstiles, including works to reset turnstile.
  - f) All other village areas.
10. To receive an update re the publication of a Parish newsletter.
11. Correspondence  
(any correspondence received after the agenda has been published will be circulated at the meeting)
- Covid-19 related correspondence.
12. Finance & Governance Matters
- a) To receive a financial statement for the year ending 31<sup>st</sup> March 2021.
  - b) To consider approval of a Tree policy.
  - c) To approve the following payments:
 

• Clerk (Salary/Allowance – June/July)	£TBC
• HMRC	£0.20
• Norfolk PTS (Training)	£40.00
• Cllr Dye (Allotment & previous Website costs)	£50.95
• Insurance Renewal (year 2 of 3)	£403.67 (paid 5.6.2020)
• Contractor (railings etc)	£940.00
• Contractor (grass cutting)	£1894.00 (TBC)
• Sam II Sign – replacement battery	£96.00
13. To receive any new items for the next agenda.
14. To note the next meeting will be held at 7.30pm on Monday 14<sup>th</sup> September 2020.

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Sheryl Irving  
Clerk to the Council  
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Tuesday 7<sup>th</sup> July 2020