

## WHISSONSETT PARISH COUNCIL

The next meeting will be held at 7.30pm on  
Monday 9<sup>th</sup> January 2023 in the Village Hall.

Whissonsett Parish Council welcomes the public and press to its meetings.  
You may address the Council during the public participation session  
but standing orders do not allow participation in the debates.

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### AGENDA

1. Welcome and apologies for absence.
2. To receive any declarations of interest.
3. To note the Council vacancy and to consider the co-option of applicants to the post.
4. To approve the minutes of the meeting held on 14<sup>th</sup> November 2022.
5. Open Forum for Public Participation (15 minutes maximum).
6. County & District Councillors Reports.
7. Planning Issues
  - a) Decisions to note.
    - **3PL/2021/0274/CU** – Caravan, Back Lane, Stanfield - change of use of agricultural and brown field land to residential caravan use for an extended Traveller family. A maximum of two static caravans and three touring caravans to be stationed on the land, on either a temporary or permanent basis (Retrospective) - UNDECIDED
    - **3PL/2022/0315/F** – Small Holdings Farm, London Street - conversion of existing agricultural barn to one residential dwelling with annex. Part demolition of existing agricultural lean too building – UNDECIDED.
    - **APP/F2605/W/22/3290105** - Town and Country Planning Act 1990, Appeal under Section 78 - Site Address: - Land adjacent to West End, Raynham Road - three self-build detached dwellings (*Application reference: 3PL/2021/0981/O*) – DISMISSED.
    - **3PL/2022/0899/F** – Garden Plot to Chapel Cottage, off Tower Close - proposed Detached Bungalow & Garage on Garden Plot – UNDECIDED.
    - **APP/F2605/W/22/3302165** - Town and Country Planning Act 1990, Appeal under Section 78 – Site Address: - Lower Farm New Road - Creation of Wellness retreat facility with the erection of 3no.lodge cabin and studio (3PL/2021/1465/F)
  - b) Applications to consider.
    - Any Planning Applications received following the publication of the agenda - (<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>)
  - c) To receive an update regarding enforcement issues.

8. Highways matters.
- a) To receive an update re matters previously reported.
    - Mill Lane – Open Reach vehicles parking on road and the request for land reinstatement – boundaries established and area to be cleared.
    - New Road – flooding – solutions being investigated by Highways.
    - Hedge obstructing highway visibility on Mill Lane – resident requested to cut hedge back.
  - b) To receive a report regarding the SAM II sign and related speeding issues.
9. To consider any issues in respect of the Play Area including matters raised in the annual inspection report.
10. To receive an update regarding the Jubilee tree in the churchyard and plaque.
11. To consider problems arising at the Allotment Field site.
12. To consider any maintenance or other issues relating to village areas.
13. To consider a change of format of the Annual Parish Meeting.
14. To note the meeting dates for 2023:
- Monday 9<sup>th</sup> January
  - Monday 13<sup>th</sup> March
  - Monday 22<sup>nd</sup> May (note change of date due to elections & 7.15pm start - Annual Meetings)
  - Monday 10<sup>th</sup> July
  - Monday 11<sup>th</sup> September
  - Monday 13<sup>th</sup> November
15. Correspondence  
*(any correspondence received after the agenda has been published will be circulated at the meeting)*
16. Finance & Governance Matters
- a) To receive a financial report for the year ending 31st March 2023.
  - b) To consider approval of the draft Facebook policy.
  - c) To approve the following payments:
 

• Clerk (Salary/Allowance) - Dec	£TBC (SO)
• Clerk (Salary/Allowance) – Jan	£TBC (SO)
• HMRC PAYE	£TBC
• Allotment Signage	£tbc
• Jubilee Tree (C Edge)	£72.99
17. To receive any new items for the next agenda.
18. To note the next meeting of the Parish Council will be held on Monday 13<sup>th</sup> March 2023 in the Village Hall at 7.30pm.

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Sheryl Irving, Clerk to the Council  
[whissonsettparishcouncil@gmail.com](mailto:whissonsettparishcouncil@gmail.com)  
 Wednesday 4<sup>th</sup> January 2023