

WHISSONSETT PARISH COUNCIL

PLEASE NOTE THE EARLIER START TIME

**The next meeting will be held at 7.00pm on
Monday 8th November 2021 in the Village Hall.**

**Whissonsett Parish Council welcomes the public and press to its meetings.
You may address the Council during the public participation session
but standing orders do not allow participation in the debates.**

AGENDA

1. Welcome and apologies for absence.
2. To consider the co-option of a new councillor.
3. To receive any declarations of interest.
4. To approve the minutes of the meeting held on 13th September 2021.
5. To receive a Breckland presentation – Housing for Local People.
6. Open Forum for Public Participation.
7. County & District Councillors Reports.
8. Planning Issues
 - a) Decisions to note.
 - 3PL/2021/0274/CU – Caravan, Back Lane, Stanfield - change of use of agricultural and brown field land to residential caravan use for an extended Traveller family. A maximum of two static caravans and three touring caravans to be stationed on the land, on either a temporary or permanent basis (Retrospective) - UNDECIDED
 - 3PL/2021/0981/O – land adjacent to West End, Rayner Lane – three self build detached dwellings including site layout amended to take account of tree officer comments – UNDECIDED.
 - 3PL/2021/1125/VAR – Queensforth, London Street - Variation of Condition No 2 on 3PL/2019/1314/VAR - change plot 2 to single storey bungalow instead of one and half storey dwelling – PERMISSION.
 - b) Applications to consider.
 - 3PL/2021/1328/LB and 3PL/2021/1327/F – Church Farm, School Road - conversion and extension of workshop/garage to a holiday let/annexe, wet room/plant room and carport including re-instatement of separate access opposite Wash Lane.
 - 3PL/2021/1394/VAR – Lower Farm, New Road - variation of Condition No 2 on 3PL/2021/0492/VAR -Changes to cart shed/garage block.
 - 3PL/2021/1457/VAR – Land adj The Cottage, New Road - variation of Condition No 2 on 3PL/2020/0004/D - Minor design changes to dwelling.
 - Any Planning Applications received following the publication of the agenda - (<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>)
 - c) To receive an update regarding planning enforcement issues.

9. Highways matters.
 - a) To receive an update re matters previously reported.
 - Mill Lane – Open Reach vehicles parking on road and the request for land reinstatement.
 - New Road – flooding – solutions being investigated by Highways.
 - Faded Street Signs – Rectory Road/School Road – reported to Breckland.
 - Footpath 3 – Bridge – reported to Highways.
 - b) To receive a report regarding the SAM II sign.
 - c) To consider any other Highway matters.

10. To consider any issues arising in respect of the Play Area.

11. To receive a report regarding the grass and hedge cutting works.

12. To consider the following Tree related issues.
 - a) To receive an update regarding the application to the NCC Free Trees Scheme.
 - b) To consider a replacement for the recently felled Beech Tree.
 - c) To receive a report from the Tree Warden.
 - d) To consider approval of the annual tree inspection, as set out in the Whissonsett Tree Policy.

13. To consider any maintenance or other issues relating to village areas.

14. To receive an update regarding a parish commemoration to mark the Queens Platinum Jubilee in 2022.

15. To receive an update regarding a land registry application in respect of the Campingland.

16. To consider the installation of electric vehicle charging points at the village hall.

17. Correspondence

(any correspondence received after the agenda has been published will be circulated at the meeting)

 - Breckland Landscape and Settlement Character Assessment Survey

18. Finance & Governance Matters
 - a) To receive a financial statement for the year ending 31st March 2022.
 - b) To consider a request from the Clerk for additional hours per month.
 - c) To review the annual allotment rental fees.
 - d) To appoint an internal auditor for the year ending 31st March 2022.
 - e) To consider a budget and set the precept for the year ending 31st March 2023.
 - f) To approve the following payments:

• Clerk (Salary/Allowance – Oct/Nov) & Expenses	£TBC
• Grass Contractor (Aug & Sept)	£1398.58
• Brisley PC – SLCC Membership	£19.40
• Clerk – Training – Essential Update Seminar	£6.50
• RBL – Wreath	£18.50

19. To receive any new items for the next agenda.

20. To note the next meeting of the Parish Council will be held at 7.30pm on Monday 10th January 2022 in the Village Hall.

Sheryl Irving
 Clerk to the Council
whissonsettparishccouncil@gmail.com
 Tuesday 2nd November 2021