

## WHISSONSETT PARISH COUNCIL

**The next meeting of Whissonsett Parish Council will be held on Monday 8th January 2024 commencing no later than 7.45pm, following the public meeting commencing at 7.15pm, in the Village Hall.**

**Whissonsett Parish Council welcomes the public and press to its meetings.  
You may address the Council during the public participation session  
but standing orders do not allow participation in the debates.**

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### AGENDA

1. Welcome and apologies for absence.
2. To receive any declarations of interest.
3. To approve the minutes of the meeting held on 13<sup>th</sup> November 2023.
4. Open Forum for Public Participation (15 minutes maximum).
5. County & District Councillors Reports.
6. Planning Issues
  - a) Decisions to note (information only).
    - **3PL/2022/0899/F** – Garden Plot to Chapel Cottage, off Tower Close - proposed Detached Bungalow & Garage on Garden Plot – UNDECIDED.
    - **3PL/2022/0315/F** – Small Holdings Farm, London Street - conversion of existing agricultural barn to one residential dwelling with annex. Part demolition of existing agricultural lean too building – amended – UNDECIDED.
    - **3PL/2023/1063/HOU** – The Bungalow - replacement of existing single-storey side projection by 1.5-storey side projection with addition of 1st floor accommodation and installation of Juliet balcony – APPROVED.
  - b) Applications to consider.
    - 3PL/2023/1146/HOU – 4 The Terrace, London Street - single storey rear extension.
    - 3PL/2023/1192/HOU – Small Holdings Farm, London Street - proposed new double garage, removal of timber lean to. Insertion of new doors/glazing to existing outbuilding, rebuild of wall (North), rebuild of gable end (West) & part replacement of outbuilding roof.
    - Any Planning Applications received following the publication of the agenda - (<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>)
  - c) To receive an update regarding enforcement issues.
  - d) To receive a report regarding the felling of a tree with a TPO in a private development.
  - e) To receive an update regarding the campaign against the proposed 'New Town'.
  - f) To receive an update re the Breckland Local Plan and consider any necessary action.

7. Highways matters.

- a) To receive an update re matters previously reported.
  - Mill Lane – Open Reach vehicles parking on road and the request for land reinstatement – boundaries established and area to be cleared – C/Cllr Kiddle-Morris again requested to chase this up.
  - New Road – flooding – Breckland requested again to sweep the road again to clear leaves from drains (completed) and Highways requested to clear the drains which they have confirmed will be done.
  - Hedge obstructing highway visibility on Mill Lane – resident requested to cut hedge back – now with C/Cllr Kiddle-Morris to deal.
  - Colkirk FP15 (Raynham Road) – broken sign – reported to Highways and will be replaced.
  - Surface deterioration on High Street – Cllr Kiddle-Morris to request a highways survey be carried out.
  - Wash Lane – pothole – reported to Highways and programmed for repair.
  - Footpath 4 – completely impassable – reported to Highways.
- b) To receive a report regarding the SAM II sign and related speeding issues.
- c) To receive an update regarding wildflowers/bulbs to plant on highway verges.
- d) To receive an update regarding flooding in Wash Lane.

8. Playing Field Matters - to receive a report from the Playing Field Warden; to consider fencing quotes; and to receive an update regarding the householder gateway into the play area.

9. To receive a report from the Allotment Warden and to consider any issues raised.

10. To receive a report from the Village Warden (council assets) and to consider any issues raised, including:

- quotes for the refurbishment of Spring Well.
- Notice Board on Campingland.

11. To receive an update regarding the purchase of a plot of land at Church Close and to consider:

- a) the business plan;
- b) the application to the Community Ownership Fund and legal costs;
- c) the application for a Public Works Loan; and
- d) the application for ten orchard trees.

12. Correspondence

*(any correspondence received after the agenda has been published will be circulated at the meeting)*

13. Finance & Governance Matters

- a) To receive a financial report for the year ending 31<sup>st</sup> March 2024.
- b) To consider a policy to conserve and enhance biodiversity in Whissonsett, in accordance with the Environment Act 2021.

c) To approve the following payments and note any receipts.

| Ref      | Payee                               | Amount    |
|----------|-------------------------------------|-----------|
| PAYMENTS |                                     |           |
| P34      | Clerk (Salary/Allowance) - December | £tbc (SO) |
| P34      | HMRC – PAYE                         | £tbc      |
| P35      | Clerk (Salary/Allowance) – January  | £tbc (SO) |
| P35      | HMRC – PAYE                         | £tbc      |

*\*,(SO) and (DD) indicate payment has been made.*

14. To receive any new items for the next agenda.

15. Pursuant to s 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of allotment matters.

16. To note the next meeting of the Parish Council will be held on Monday 11<sup>th</sup> March 2024 at 7.30pm in the Village Hall.

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Tuesday 2<sup>nd</sup> January 2024