

## WHISSONSETT PARISH COUNCIL

**The next meeting of Whissonsett Parish Council will be held at 7.30pm on Monday 11<sup>th</sup> September 2023 in the Village Hall.**

**Whissonsett Parish Council welcomes the public and press to its meetings. You may address the Council during the public participation session but standing orders do not allow participation in the debates.**

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### AGENDA

1. Welcome and apologies for absence (Apologies received from Cllrs McGregor, Holloway and Griffiths).
2. To receive any declarations of interest.
3. To approve the minutes of the meeting held on 10<sup>th</sup> July 2023.
4. Open Forum for Public Participation (15 minutes maximum).
5. County & District Councillors Reports.
6. Planning Issues
  - a) Decisions to note (information only).
    - **3PL/2022/0899/F** – Garden Plot to Chapel Cottage, off Tower Close - proposed Detached Bungalow & Garage on Garden Plot – UNDECIDED.
    - **APP/F2605/W/22/3302165** - Town and Country Planning Act 1990, Appeal under Section 78 – Site Address: - Lower Farm New Road - Creation of Wellness retreat facility with the erection of 3no.lodge cabin and studio (3PL/2021/1465/F) – DISMISSED.
    - **3PL/2022/0315/F** – Small Holdings Farm, London Street - conversion of existing agricultural barn to one residential dwelling with annex. Part demolition of existing agricultural lean too building – amended – UNDECIDED.
  - b) Applications to consider.
    - Any Planning Applications received following the publication of the agenda - (<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>)
  - c) To receive an update regarding enforcement issues.
  - d) To receive an update regarding the campaign against the proposed 'New Town'.
  - e) To consider the Breckland Local Validation List consultation.
7. Highways matters.
  - a) To receive an update re matters previously reported.
    - Mill Lane – Open Reach vehicles parking on road and the request for land reinstatement – boundaries established and area to be cleared – C/Cllr Kiddle-Morris requested to chase this up.
    - New Road – flooding – Breckland will be asked to sweep the road again to clear leaves from drains.

- Hedge obstructing highway visibility on Mill Lane – resident requested to cut hedge back – now with C/Cllr Kiddle-Morris to deal.
  - Colkirk FP15 (Raynham Road) – broken sign – reported to Highways.
  - Surface deterioration on High Street – Cllr Kiddle-Morris to request a highways survey be carried out.
  - Wash Lane – pothole – reported to Highways and programmed for repair.
  - New Road/London Street junction – fingerpost with missing wording – reported to Highways and now resolved.
  - Footpath 4 – completely impassable – reported to Highways.
  - Hedge from Springwell to London St junction – the resident will be asked to cut back.
- b) To receive a report regarding the SAM II sign and related speeding issues.
- c) To receive an update regarding wildflowers/bulbs to plant on highway verges.

8. Play Area Matters - to receive a report from the Play Area Warden (including the annual inspection report recommendations).

9. To receive a report from the Allotment Warden, to reconsider the cutting of the allotment hedge and to consider any other issues raised.

10. To receive an update from the Tree Warden and to consider any issues raised.

11. To receive a report from the Village Warden (council assets) and to consider any issues raised.

12. To receive an update regarding the purchase of a plot of land at Church Close with the Community Ownership Fund as a potential source of funding.

### 13. Correspondence

*(any correspondence received after the agenda has been published will be circulated at the meeting)*

- Community Enabler Visit – Breckland Inspiring Communities
- Vattenfall Construction Update & Community Information Drop-In Events.
- Norfolk Parishes Movement for an Offshore Transmission Network Update.

### 14. Finance & Governance Matters

- a) To receive a financial report for the year ending 31<sup>st</sup> March 2024
- b) To consider the appointment of an internal auditor for the year ending 31<sup>st</sup> March 2024.
- c) To approve the following payments and note any receipts.

Ref	Payee	Amount
PAYMENTS		
P19	Clerk (Salary/Allowance) - August	£tbc (SO)
P22	Clerk (Salary/Allowance) – September	£tbc (SO)
P20	Grass Contractor – July	£749.26*
P21	Tree Contractor (works approved in July)	£975.00*
P24	Grass Contractor – August	£749.26
P23	SLCC Membership	£26.18

*\*,(SO) and (DD) indicate payment has been made.*

RECEIPTS

R3 HMRC VAT Return (2022-23)

£294.92

15. To receive any new items for the next agenda.

16. To note the next meeting of the Parish Council will be held on Monday 13<sup>th</sup> November 2023 at 7.30pm in the Village Hall.

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Sheryl Irving  
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Tuesday 5<sup>th</sup> September 2023