

WHISSONSETT PARISH COUNCIL

The next meeting of Whissonsett Parish Council will be held at 7.30pm on Monday 13th January 2025 in the Village Hall.

Whissonsett Parish Council welcomes the public and press to its meetings. You may address the Council during the public participation session but standing orders do not allow participation in the debates.

AGENDA

1. Welcome and apologies for absence.
2. To receive any declarations of interest.
3. To approve the minutes of the meeting held on 11th November 2024.
4. Open Forum for Public Participation (15 minutes maximum).
5. County & District Councillors Reports.
6. Planning Issues
 - a) Decisions to note (information only).
 - 3PL/2022/0315/F – Small Holdings Farm, London Street - conversion of existing agricultural barn to one residential dwelling with annex. Part demolition of existing agricultural lean too building – amended – PENDING.
 - PL/2024/1037/VAR - Wallis House, Dereham Road - Variation of conditions 2 (approved plans) and 3 (external materials) attached to 3PL/2024/0575/HOU, dated 08.11.2024 to enable the removal of the first floor addition to garage and insert Velux windows in garage roof, as well as include circular windows to gables in existing garage and front elevation of existing dwelling – PENDING.
 - b) Applications to consider.
 - Any Planning Applications received following the publication of the agenda - (<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>)
 - c) To receive an update regarding enforcement issues.
 - d) To consider the Planning Reform White Paper.
7. Highways matters.
 - a) To receive an update re matters previously reported.
 - Mill Lane – Open Reach vehicles parking on road and the request for land reinstatement – boundaries established and area to be cleared – C/Cllr Kiddle-Morris again requested to chase this up.
 - Hedge obstructing highway visibility on Mill Lane – Highways have requested photos before any action can be taken.
 - Colkirk FP14 (Raynham Road) – broken sign – reported to Highways and will be replaced.

<https://www.whissonsettpc.info/>

- Surface deterioration on High Street – Cllr Kiddle-Morris to request a highways survey be carried out.
 - Wash Lane – drain higher than road – reported to Highways.
 - London Street – drain near to Village Hall blocked – reported to Highways.
 - North View – faded street sign – will be replaced.
 - Colkirk Road – missing 30mph repeater sign now replaced.
- b) To receive a report regarding the SAM II sign and any speeding issues.
8. Playing Field Matters - to receive a report from the Playing Field Warden including matters raised in the annual inspection report, fencing quotes and an update on the basketball hoop repair.
9. To consider any action in respect of the Conservation Area at the Playing Field.
10. To receive a report from the Allotment Warden and to consider ongoing maintenance and improvements to the site.
11. To receive a report from the Village Warden (council assets) and updates on the following:
- The refurbishment of Spring Well.
 - Notice Board on Campingland.
 - Drainage works to Bus Shelter – installation of drain crate.
 - The refurbishment of the Village Sign.
12. To receive a report from the Church Close Land working party and consider any actions.
13. To receive an update regarding the grass cutting contract for 2025.
14. To note the meeting dates for 2025:
- Monday 10th March
 - Monday 12th May
 - Monday 14th July
 - Monday 8th September
 - Monday 10th November
15. Correspondence
(any correspondence received after the agenda has been published will be circulated at the meeting)
- Breckland Ward Boundary Review - Draft Recommendations.
16. Finance & Governance Matters
- a) To receive a financial report for the year ending 31st March 2025.

b) To approve the following payments and note any receipts.

PAYMENTS

P31	Clerk (Salary/Allowance) – December (including back-dated pay award – to 01.04.24)	£tbc (SO)
P31	HMRC – PAYE	£tbc
P32	Public Works Loan Repayment	£432.46 (DD)
P30A	Grass Contractors – October	£807.93
P33	Clerk (Salary/Allowance) – January	£tbc (SO)
P33	HMRC – PAYE	£tbc
P34	Grass Contractors – Additional Works	£225.00
P35	Land Purchase – Completion Statement	£23.00

**,(SO) and (DD) indicate payment has been made.*

17. To receive any new items for the next agenda.

18. To note the next meeting of the Parish Council will be held on Monday 10th March 2025, at 7.30pm in the Village Hall.

Sheryl Irving
Clerk to the Council
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Monday 6th January 2025