

## WHISSONSETT PARISH COUNCIL

The next meeting will be held at 7.30pm on  
Monday 14<sup>th</sup> November 2022 in the Village Hall.

Whissonsett Parish Council welcomes the public and press to its meetings.  
You may address the Council during the public participation session  
but standing orders do not allow participation in the debates.

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### AGENDA

1. Welcome and apologies for absence.
2. To receive any declarations of interest.
3. To note the Council vacancy and to consider the co-option of applicants to the post.
4. To approve the minutes of the meeting held on 26<sup>th</sup> September 2022.
5. Open Forum for Public Participation.
6. County & District Councillors Reports.
7. Planning Issues
  - a) Decisions to note.
    - **3PL/2021/0274/CU** – Caravan, Back Lane, Stanfield - change of use of agricultural and brown field land to residential caravan use for an extended Traveller family. A maximum of two static caravans and three touring caravans to be stationed on the land, on either a temporary or permanent basis (Retrospective) - UNDECIDED
    - **3PL/2022/0355/VAR** – 5 Durrant Close - variation of Condition 2 on 3PL/2019/1416/D - Revised design for plot 2 (to include rooms in the roof) and Garage – APPROVED.
    - **3PL/2022/0315/F** – Small Holdings Farm, London Street - conversion of existing agricultural barn to one residential dwelling with annex. Part demolition of existing agricultural lean too building – UNDECIDED.
    - **APP/F2605/W/22/3290105** - Town and Country Planning Act 1990, Appeal under Section 78 - Site Address: - Land adjacent to West End, Raynham Road - three self-build detached dwellings (*Application reference: 3PL/2021/0981/O*) – UNDECIDED.
    - **3PL/2022/0899/F** – Garden Plot to Chapel Cottage, off Tower Close - proposed Detached Bungalow & Garage on Garden Plot – UNDECIDED.
  - b) Applications to consider.
    - Any Planning Applications received following the publication of the agenda - (<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>)
  - c) To receive an update regarding enforcement issues.

8. Highways matters.

- a) To receive an update re matters previously reported.
  - Mill Lane – Open Reach vehicles parking on road and the request for land reinstatement – boundaries established and area to be cleared.
  - New Road – flooding – solutions being investigated by Highways.
  - Faded Street Signs – Rectory Road/School Road – reported again to Breckland.
  - Footpath 3 – Bridge – reported to Highways with works programmed and now completed.
  - Hedge obstructing highway visibility on Mill Lane – resident requested to cut hedge back.
  - Pothole on Brisley Road – reported to Highways and works programmed.
  - Broken repeater sign post on junction of New Road/Colkirk Road – reported to Highways and resolved.
  - To investigate the possibility of double yellow lines on London Street – Cllr Kiddle-Morris investigating on behalf of Council.
- b) To receive a report regarding the SAM II sign and related speeding issues.
- c) To receive an update regarding the setting up a Community Speedwatch Team.

9. To consider any issues in respect of the Play Area including matters raised in the annual inspection report.

10. To receive an update regarding planting a Jubilee tree in the churchyard and plaque.

11. To receive a report from the Tree Warden and consider any recommendations.

12. To consider any maintenance or other issues relating to village areas.

13. Correspondence

*(any correspondence received after the agenda has been published will be circulated at the meeting)*

- Norfolk Minerals & Waste Local Plan – Pre-Submission.

14. Finance & Governance Matters

- a) To receive a financial report for the year ending 31st March 2023.
- b) To receive a report regarding the grass cutting contract for 2024.
- c) To consider the draft budget and set the precept for the year ending 31<sup>st</sup> March 2024.
- d) To approve the following payments:

• Clerk (Salary/Allowance) - Oct	£TBC (SO)
• Clerk (Salary/Allowance) – Nov	£TBC (SO)
• Clerk – Pay Award Arrears (Apr to Dec)	£TBC
• HMRC	£TBC
• Grass Contractor – September	£726.78
• SLCC Membership (refund to Brisley PC)	£26.15
• Poppy Wreath	£25.00
• Battery for SAM II Sign	£209.89
• Allotment Signage	£tbc
• Grass Contractor – October	£363.39

15. To receive any new items for the next agenda.

16. To note the next meeting of the Parish Council will be held on Monday 9<sup>th</sup> January 2022 in the Village Hall at 7.30pm.

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Sheryl Irving  
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Tuesday 8<sup>th</sup> November 2022